



The County of Placer, California
is seeking a highly skilled professional for the position of

Deputy Director of Engineering & Surveying

(Unclassified Management)

Placer County Community Development Resource Agency



Annual salary: \$120,494.40 - \$146,452.80

Due to California Legislative action, your CalPERS Pension formula is dependent upon your hire date with Placer County.

This recruitment will be open until filled.

THE OPPORTUNITY

This is an outstanding career opportunity to lead the Engineering and Surveying Division of Placer County's Community Development Resource Agency (CDRA) and play a key role in the County's future. Reporting to the CDRA Director, this position is responsible for providing leadership, administration and direction to staff responsible for the review and oversight of private land development projects within the unincorporated areas of Placer County.

VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, attractive business environment, and residents who benefit from high quality educational, safety, and healthcare infrastructure, in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County (located in Auburn) is well positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 370,000 in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the County. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada and Yuba. Lake Tahoe is a short 90-minute drive from the western-most points of the county.

EMPLOYER OF CHOICE AND QUALITY OF LIFE

Meeting and exceeding community service demands requires a high-quality workforce that works collaboratively with its many partners and embraces innovative approaches. Placer County leadership is dedicated to supporting a high-performing workforce with a customer focus and commitment to continuous improvement.

Placer County is consistently ranked first for its quality of life and in the top healthiest counties in California. Home to Sierra College and William Jessup University, with plans for two additional universities to develop in the western part of the County, Placer also offers exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, ranchettes,

larger rural residential properties and extensive farmlands with a mix of farming and ranching opportunities.

Outdoor recreation activities in Placer County are abundant all year long from hiking and biking, to horseback riding, rafting on rivers, snowshoeing and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. The responsibilities of the appointed County Executive Officer (CEO) are defined in County Charter. Six County officials are elected at-large (Assessor, Auditor-Controller, County Clerk-Recorder-Registrar of Voters, District Attorney, Treasurer-Tax Collector, and Sheriff-Coroner-Marshall). The County's budget for FY 2016-17 is \$815.8 million with a staff of approximately 2,600.

THE POSITION

The Deputy Director of Engineering and Surveying will manage and direct the overall operations of the Engineering and Surveying Division, which offers the following services to the citizens of Placer County:

- Environmental review for project entitlements;
- Surveying and mapping;
- Corner record information;
- Road naming and addressing;
- Surface mining review and enforcement;
- Permitting for encroachments, grading, and transportation;
- Plan check and review of civil site improvement plans for infrastructure design.

The incumbent in this position will also provide highly complex staff assistance to the Community Development Resource Agency Director and Assistant Director, which may include the requirement to perform the duties of County Surveyor as specified in the statutes of the State of California or direct performance of those duties by a licensed surveyor. Typical management level duties and responsibilities for this position include:



- Assist in developing the division's goals and objectives; assist in the development and implementation of policies and procedures.
- Plan, organize and direct engineering and surveying activities and operations; confer with the Agency Director or Assistant Director regarding policies and major operating procedures; review, evaluate and recommend change; work with and assist subordinates with problems and recommend course of action.
- Develop and implement the Engineering and Surveying Division's work plans; assign work activities, projects and programs; monitor workflow; review and evaluate work products, methods and procedures.
- Prepare the Engineering and Surveying Division budget; assist in budget implementation; participate in the forecast of funds needed for staffing, equipment, materials and supplies; administer the approved budget.
- Recommend the appointment of personnel; provide or coordinate staff training; conduct performance evaluations; work with employees to correct deficiencies; implement discipline procedures as needed; maintain high performance standards necessary for the efficient and professional operation of the division.
- Build and maintain positive working relationships with co-workers, other County employees and the public using principles of good customer service; coordinate Engineering and Surveying Division activities and projects with other land development functions within the County administrative structure.
- Represent the division to outside agencies and organizations; participate in outside community and professional groups and committees; provide technical assistance as necessary.

THE IDEAL CANDIDATE

The ideal candidate for this position will possess excellent interpersonal skills, will demonstrate a flexible and collaborative management style, will be a strategic thinker and will work with great integrity and high ethical principles as a key member of the Placer County management team. The ideal candidate will be a confident, knowledgeable, and experienced professional with a reputation for high standards of ethical conduct, collaboration, and quality.

Operating in a fast paced, upbeat, customer service oriented environment, the ideal candidate will be skilled at coordinating multiple assignments to meet mandates, service needs, or program objectives and will regularly handle complex projects, which will require expertise, sensitivity, and independent judgment.

The ideal candidate will have experience working with technical and professional staff, contractors, and consultants and should have a solid understanding of the principles of civil engineering, surveying, organizational analysis, administrative management, supervision, and leadership.

The ideal candidate will possess the following background/qualifications:

QUALIFICATIONS

- At least six years of increasingly responsible experience in surveying or land development engineering, including two years of management or supervisory responsibility;
- The equivalent to a Bachelor's degree from an accredited college or university with major course work in civil engineering or a related field (additional training in management is highly desirable);
- Possession of a current license as a Professional Civil Engineer authorized to practice engineering in California;
- If performing duties of County Surveyor, possession of a current license as a land surveyor or be registered as a civil engineer recognized by the State as qualified to perform the duties of a land surveyor. (Note: If such license(s) or registration(s) is granted by a state other than California, license or registration granted by the State of California must be obtained within six months of employment).

COMPENSATION

The annual salary range for this position is \$120,494 - \$146,452. Starting salary will be dependent upon qualifications. In addition, the County offers an attractive benefits package including:



- Annual Leave: The County provides management employees 100 hours of management leave to be used as time off or paid in cash. Employees also receive 13 thirteen paid holidays and accrue 10 – 25 days of vacation annually based on years of service.
- Cafeteria Plan: The County provides \$2,100 per calendar year to be taken in cash, deposited in a medical spending account, dependent care spending account or a sponsored 401(k) plan.
- Health, Dental and Vision Insurance: Health coverage is available through CalPERS with the County paying 80% of the selected plan's total premium. Dental and vision insurance and fully paid by the County for the employee, with dependent coverage available at employee's expense.
- Life Insurance: The County provides a double indemnity life insurance policy of \$50,000 and an accidental death policy of \$10,000. Additional coverage may be purchased by the employee.
- Retirement: The County participates in Social Security and the California Public Employees' Retirement System (CalPERS).

TO BE CONSIDERED

To apply for this outstanding career opportunity, please submit a resume and an application via Placer County's website <http://www.placer.ca.gov/jobs>.

This recruitment will remain open until filled, with applications received by June 16th, 2017 forwarded to the department for initial consideration. After this date, applications will be forwarded to the department in two week increments or at the department's discretion.

Appointment to this position will be contingent upon successful completion of a post-offer, pre-employment background investigation, including fingerprint clearance and physical examination.

HUMAN RESOURCES DEPARTMENT

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Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.

